



Director Excise Tax

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Hybrid



Wake County, NC



Full time



Posted 4 Days Ago



End Date: November 4, 2025 (10 days left to apply)



JR-101208

Agency

Dept of Revenue

Division

Excise Tax

Job Classification Title

Revenue Tax Administrator II (NS)

Position Number

60083114

Grade

NC25

About Us

The North Carolina Department of Revenue is committed to excellence in tax administration, ensuring secure and efficient collection of revenue to fund vital public services. We are an employer of choice offering excellent benefits, competitive pay, professional development, and career advancement. Our dedicated team provides accurate information, achieves high compliance, and delivers innovative services with integrity and fairness. DOR is an equal opportunity employer hiring qualified candidates regardless of race, color, gender, national origin, religion, age, disability, or political affiliation.

Description of Work

This is an anticipated vacancy.

****This is an Exempt Managerial position****

The Excise Tax division at the Department of Revenue (DOR) formulates State tax policy by providing technical direction and assistance to the N.C. General Assembly, DOR staff, Attorneys, Certified Public Accountants, taxpayers and taxpaying entities in the administration of N.C. tax laws with respect to Motor Fuels and Motor Carrier tax laws and other excise tax schedules administered by the Department.

The Excise Tax Director assures consistency in the interpretation and application of North Carolina's tax laws, rules and regulations, and DOR policies and procedures to resolve highly complex and controversial tax issues. This position assists in formulating tax policy for NC and participates in the legislative process that develops new tax laws. The position will be required to provide oral testimony before Committees of both the House and Senate of the General Assembly. The Excise Tax Director may represent the DOR in administrative tax hearings and may testify on behalf of the Agency at Superior Court proceedings at the request of the Attorney General's office. The Director's job duties will vary from providing legislative support, reviewing and resolving taxpayer protests, administering technical issues and short & long-term planning, supervising a team of high-level tax administrators, approving forms and instructions as well as participating in various special projects.

Knowledge Skills and Abilities/Management Preferences

- Thorough knowledge of Motor Fuels and Motor Carrier tax laws and procedures as well as other excise tax laws.
- Thorough knowledge of legal procedures such as preparing tax briefs and participating in hearings.
- Considerable knowledge of federal Motor Fuels tax laws and industry practices of the motor carrier industry and the petroleum industry.
- A working knowledge of the federal laws associated with all state excise taxes.
- Considerable knowledge of accounting principles as they apply to tax reports and financial statements.

Recruitment Range: \$83,746.00 - \$158,252.00

Effective July 1, 2025, candidates now meet the minimum qualifications of a position if they have the minimum education and experience listed from the class specification. The knowledge, skills, and abilities listed in the vacancy announcement should be used as management preferences and be used to screen for the most qualified pool of applicants.

COMPENSATION & BENEFITS: The state of North Carolina offers excellent comprehensive benefits. Employees can participate in health insurance options, standard and supplemental retirement plans, and the NCFlex program (numerous high-quality, low-cost benefits on a pre-tax basis).

Some highlights include:

- The best funded pension plan/retirement system in the nation according to Moody's Investor's Service
- Twelve paid holidays per year
- Fourteen vacation days per year which increase as length of service increases and accumulates year-to-year
- Twelve sick days/year which are cumulative indefinitely
- Paid Parental Leave
- Personal Observance Leave and Community Service Leave
- Longevity pays lump sum payout yearly based on length of service
- 401K, 457, and 403(b) plans
- Eligibility for the Public Service Loan Forgiveness Program

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This position is subject to federal and state criminal background checks that may include fingerprinting and verification of tax compliance. "Tax compliance" is defined as having filed and paid all North Carolina State taxes owed each year leading up to the current calendar year or currently in a non-delinquent payment status with the State of North Carolina on taxes that are currently owed to the state.

To be considered within the most qualified pool of applicants and receive credit for your work history and credentials, you must document all related education and experience on the State of North Carolina application in the appropriate sections of the application form. Any information omitted from the application cannot be considered for qualifying credit.

Applicants eligible for veteran's preference should attach a copy of form DD-214.

If you have general questions about the application process, you may contact Human Resources at 919-814-1200 or HumanResources@ncdor.gov. Individuals with disabilities requiring disability-related accommodations in the interview process, please call the agency ADA Administrator at 919-605-6074.

Minimum Education and Experience

Some state job postings say you can qualify by an "equivalent combination of education and experience." If that language appears below, then you may qualify through EITHER years of education OR years of directly related experience, OR a combination of both. See the Education and Experience Equivalency Guide for details.

Bachelor's degree in Business/Public Administration, Economics, Accounting or related field from an appropriately accredited institution and six years of experience in tax accounting and auditing work including three years of experience in tax administration; or an equivalent combination of education and experience.

EEO Statement

The State of North Carolina is an Equal Employment Opportunity Employer and dedicated to providing employees with a work environment free from all forms of unlawful employment discrimination, harassment, or retaliation. The state provides reasonable accommodation to employees and applicants with disabilities; known limitations related to pregnancy, childbirth, or related medical conditions; and for religious beliefs, observances, and practices.

Recruiter:

Heidi Nolta

Recruiter Email:

HEIDI.NOLTA@NCDOR.GOV

Similar Jobs (1)

Motor Fuels Tax Auditor - Raleigh

 Hybrid

 Wake County, NC

 Full time

 Posted 10 Days Ago

 End Date: November 5, 2025 (11 days left to apply)

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